



*The Foley Area Foundation was established in 2004 to raise and distribute money to worthy causes in the Foley/greater Foley area. All donations to the Foundation support efforts to strengthen worthwhile programs in our communities and schools. We work closely and are affiliated with the Central Minnesota Community Foundation.*

## **The Foley Area Foundation Application Guidelines**

During 2004, the Foley Area Foundation was established in affiliation with the Central Minnesota Community Foundation to benefit area schools and non-profits in Foley and the greater Foley area. The average grant size will be \$250-\$500.00

**Applications will be accepted that address the following:**

1. Applications must show how the organization, project or program will benefit the organization/community.
2. Applications must demonstrate specifically how the potential grant will be used.
3. Applications requesting a grant for an individual will not be accepted. These grants are separate from the annual scholarships awarded by the Foundation.

**Application information:**

- The full proposal is a one-page-application and necessary attachments due in our office or postmarked no later than **February 1<sup>st</sup>**.
- Attach 1 copy of the IRS 501 © (3) letter, or Federal tax-exempt I.D. number. The Grant Review Committee will review the applications submitted and may request additional information on the grant as needed. The Committee will make recommendations on the grants they wish to fund.
- The Grant Review Committee will review the applications submitted and may request additional information on the grant as needed. The Committee will make recommendations on the grants they wish to fund. The Grant Recommendations will be forwarded to the Community Foundation's Board of Directors during March for final action.
- Applicants will be notified of their application status by March 15<sup>th</sup>.

**Return Completed Grant Applications by February, 1<sup>st</sup>.**

**Foley Area Foundation**

**P.O. Box 365**

**Foley, MN 56329**

**Questions? Contact Becky Howard at [howard\\_6954@msn.com](mailto:howard_6954@msn.com)**

**Or Doug Scott at [dougscottmarketing@msn.com](mailto:dougscottmarketing@msn.com)**

# The Foley Area Foundation Grant Application

Name of Organization: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone/Fax/Email: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Is your organization an IRS 501(c)(3) not for profit entity: Yes or No Federal Tax I.D.# \_\_\_\_\_

If No, is your organization a public agency/unit of government: Yes or No

If No, Name of Fiscal Agent/Sponsor and Address:

\_\_\_\_\_

\_\_\_\_\_

Amount Requested: \_\_\_\_\_ Dates of Project: \_\_\_\_\_ to \_\_\_\_\_

Population Served: \_\_\_\_\_

\_\_\_\_\_

Geographic Area Served, if applicable: \_\_\_\_\_

\_\_\_\_\_

Provide a Summary of your Agency's Mission & Goals:

\_\_\_\_\_

\_\_\_\_\_

Provide a Summary of the Proposed Use of Funds:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Budget of Project: \_\_\_\_\_ Amount Left to Raise: \_\_\_\_\_

Other sources of funds to help support project: (Committed & Pending)

Committed: \_\_\_\_\_

\_\_\_\_\_

Pending: \_\_\_\_\_

\_\_\_\_\_

Authorization or name of top paid staff and /or Board Chairperson:

\_\_\_\_\_

Signature & Title:

\_\_\_\_\_

Date Signed: \_\_\_\_\_ (Application must be submitted by the February 1<sup>st</sup>.)